



Hotel Reservation Request Form

2008 Joint Assembly

Dates: 27-30 May, 2008

HOW TO MAKE A RESERVATION:

Online www.agu.org/meetings/ja08
Fax 1-954 765-4414 or 954-765-4197
Phone 1-954-765-4774 - Phone reservations not accepted. (Mon-Fri, 9:00AM - 5:00PM EST)

Mail to:
AGU Housing Bureau
 c/o GFLCVB
 100 E Broward Blvd, #200
 Fort Lauderdale, FL 33301

HOTEL RESERVATION DEADLINE:

28 APRIL, 2008

Rooms are assigned on a first-come, first-serve basis. If your hotel choice is not available, you will be assigned to the next available hotel in preference order. **Contact the AGU Housing Bureau to block 10 or more rooms or to make payment arrangements by check.**

Preference Rank (1-6)	Official AGU Hotels (Room rates do not include an 11% tax per night)	Walking Distance to Convention Center	Single 1 bed (1-2 persons)	Db/DbI 2 beds (2 persons)	Triple 2 beds (3 persons)	Quad 2 beds (4 persons)
	Fort Lauderdale Grande	5 minutes	\$179.00	\$179.00	\$199.00	\$219.00
	Bahia Mar Beach Resort	15 minutes	\$145.00	\$145.00	\$165.00	\$185.00
	Best Western Oceanside Inn	15 minutes	\$98.00	\$98.00	\$108.00	\$118.00
	Comfort Suites Airport & Cruise Port	10 minutes	\$91.00	\$91.00	\$101.00	\$111.00
	Embassy Suites	10 minutes	\$145.00	\$145.00	\$155.00	\$165.00
	Sheraton Yankee Clipper	15 minutes	\$145.00	\$145.00	\$160.00	\$175.00

NOTE: Transportation will be provided to and from some hotels to the Convention Center.

Each reservation requires its own housing form. International registrants should list their country and city codes. Send acknowledgement to (please print):

First Name: _____ Last Name: _____

E-mail Address: _____ Company: _____

Sharing Room With: _____ # of Beds: _____ # of Children (under 12): _____

Special Requests (ADA accessible, smoking, etc.): _____

Arrival Date: _____ Time: _____ Departure Date: _____

Address: _____

City: _____ State: _____ Zip: _____ Country: _____

Phone: _____ Fax: _____

Room reservations will not be held unless guaranteed with a valid Credit Card:

Credit Card Type: _____ Number: _____ Expiration Date: _____

Cardholder Name: _____ Signature: _____

ACKNOWLEDGEMENTS

The **AGU Housing Bureau** will acknowledge your reservation by **e-mail**. Review the acknowledgement for accuracy and print a copy for your records. If you do not receive an acknowledgement within **7 business days**, please contact the **AGU Housing Bureau**. You will not receive a separate confirmation from your hotel and **please do not contact your selected hotel**.

CANCELLATION POLICY

All cancellations should be made through the **AGU Housing Bureau**. All cancellations must be made online at www.agu.org/meetings/ja08 or received in writing (e-mail, fax or mail) and will be issued a cancellation date and number by e-mail. All changes, cancellations, and requests for refunds must be received by AGU Housing Bureau 72 hours prior to arrival in order to avoid forfeiture of your one-night's hotel deposit.

RESERVATION CHANGES

Reference your acknowledgement number when making a reservation change. Access your reservation online at www.agu.org/meetings/ja08 or contact the **AGU Housing Bureau** through **21 May, 2008**.