Event Justification Letter

AbSciCon has developed a brief “justification” letter for you to share with your academic institution, organization, or supervisor. Be sure to highlight the educational value, networking advantages, and opportunities about your science and what you are most excited about for #AbSciCon24.

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Dear [Insert name],

I submitted an abstract to be a {Speaker/Presenter/Panelists} at AbSciCon24, held 5-10 May in Providence. My presentation topic is {Title} and will explore {Session Description}.

The Astrobiology Science Conference (AbSciCon) brings the astrobiology community together every two years to share research, collaborate, and plan for the future. It convenes a diverse community of scientists, students, journalists, policymakers, educators, and organizations who are working toward a world where our global collaborations and partnerships can carry us into a sustainable future.

AbSciCon brings together practicing scientists from all fields (physics, astronomy, chemistry, biology, geology and more) to consolidate our collective understanding of what life actually is and what evidence it leaves in diverse settings. We all aim to focus the search for life beyond Earth, bringing discrete pieces of the puzzle together.

The AbSciCon24 meeting program is designed to foster an inclusive scientific culture through:

* Connecting scientists from across the globe and with the broader conservation-focused community
* Providing attendees the opportunity to bridge disciplines, connect communities, and make lasting partnerships.
* Solution-focused content in a rapidly changing environment
* Learning from transformative leaders who have done groundbreaking research
* Networking and community development
* Partnerships with other organizations and sectors to address scientific and societal challenges

Some of the presentations I hope to attend at AbSciCon24 include {Sessions}, which will support my research and further my professional development. In addition, I will {Customize with personal goals/benefits}:

* Goal #1 {Learn}
* Goal #2 {Network}
* Goal #3 {Locate resources}

As part of my attendance request, I am providing my anticipated reimbursable in-person expenses for registration, airfare, ground transportation, meals, and hotel, with a detailed breakdown attached.

Thank you for considering support of my attendance at AbSciCon24.

Regards,

[insert name]